



Application for Graduation

All students intending to complete their requirements for graduation need to complete and submit this Application for Graduation to the Registrar’s Office (academic@missio.edu). This serves as notification that the student is nearing the completion of the requirements for his/her degree.

All requirements not currently recorded as complete on the student’s degree audit must be listed on this application in order to proceed with the approval process.

Applications must be submitted by November 15th for fall term completion and January 15th for spring term completion.

Date:		Student ID:		Name:	
Degree Program:		Concentration:			
Anticipated Graduation Date (Fall or Spring and year):					

ACADEMIC WORK TO BE COMPLETED: Please list the courses you are or will be taking this year to complete the requirements for your degree. These will be verified by the Registrar. Please refer to your Degree Audit on Campus Café for reference as well as the Academic Catalog located on eCampus for degree requirements.

Fall Term (September-January) Courses:	
Course #	Course Name

Spring Term (February-June) Courses:	
Course #	Course Name

Summer Term (July-August) Course: (only one summer course can be taken after Commencement)	
Course #	Course Name

The Bible Knowledge exam is a required comprehensive exam for students enrolled in any master's degree program except the MA in Counseling and ThM.

Does your program require you to pass the Bible Knowledge Exam?

Have you passed the Bible Knowledge Exam?

In the space below, clearly type your name exactly as you wish it to appear on your diploma. We will copy your spelling, punctuation, etc, (e.g., John Raymond Brown; John R. Brown, Jr.) just as you have indicated below. Note: you may include a nickname in single quotation marks if you wish, e.g. Colleen 'Coco' Willenbring.

The Commencement ceremony takes place once per year in June. The commencement program will list your name as it appears above as well as the following pieces of information:

What is the highest degree you have attained prior to your current degree at Missio and where did you receive it? Example: BA, Temple University.

What city, state or city and country do you consider your "hometown?" This may or may not be where you are currently living. Examples: Lancaster, PA or Seoul, South Korea.

Students are charged a \$150 graduation fee in the term that they complete their degree. This fee is for the final auditing of the degree and degree conferral, the diploma, and for the preservation of academic records.

You will receive notification via email if your application has been approved as stated or if you have additional requirements. Students must submit this form and meet all requirements noted in the Academic Catalog in order to participate in Commencement.

Signing below indicates that you have read and understood the policies above and that this application is complete and accurate to the best of your ability.

Student Signature:

Date:

<i>Office Use Only</i>			
Approved By:		Date:	
Copy to Business Office:		Date:	
Confirmed to Student:		Date:	
Notes:			